

Embassy of India Moscow
Notice Inviting Bids

1. The Embassy of India, Moscow invites bids from interested contractors for following scope of works in DT Wing at the Third Floor of Building No. 8 of the Embassy of India at 6-8, Vorontsovo Polye, Moscow.

2. Work description is as follows:

- a) Replacement of 04 old windows with new ones as per french design
- b) Fitment of metal grills for 03 windows facing road side
- c) POP/false-ceiling and design work on the ceiling
- d) Replacement of old illumination with LED tube lights
- e) Painting of office area and wooden doors
- f) Dismantling of the outside wall and main door and re-fixing the same at a little further distance
- g) Breaking/re-making of partition wall in the room of ICC to C (DT)
- h) Shutting down and removal of one steel radiator
- i) Removal and re-ducting/laying of electrical cables
- j) Replacement of old electrical switches and power sockets

3. The work should be finished within a period of 15 days after signing of the contract. Guarantee of work should be valid for 3 years from the date of completion of the work.

4. Schedule of payment for the work will be as follows:

(a) Advance of 70% of the total value to be paid within 5 banking days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount. Second and final installment of remaining 30% will be paid after satisfactory completion of work.

(b) Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.

5. Interested parties may visit the site and measure the area for formulating their quotation from **13 July 2020 to 17 July 2020**. Prior

appointment should be made with the DT Wing, Embassy of India (Tel. No. 495-7837535 /Extn. 263) for this purpose.

6. Contractors are required to submit their bids in a sealed envelope describing the detail the breakup of the required work along with the cost component. The bids should be valid for three months from the date of opening of bids.

7. The sealed envelope should be submitted to the attention of the DT Wing, Embassy of India, Moscow latest by 03 Aug, 2020 by 1000 hrs accompanied with the proof of payment of Rbls. 10000/- to the Embassy of India, Moscow vide bank transfer (Bank details can be obtained from the Embassy while visiting the site for inspection). The amount of Rbls. 10000/- will be treated as earnest money and will be returned to all the unsuccessful bidders within 30 days after finalization of the contract with the successful supplier.

8. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance security. The performance security shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the supplier. The bid security shall be refunded to the successful bidder on receipt of the performance security.

9. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids will be opened on 04 Aug, 2020 at 1030 hrs at the DT Wing, Embassy of India, Moscow, Vorontsovo Pole, 6-8. Work will be offered to the lowest bidding party.



(T.J.Suresh)
Counsellor (HOC)

Date : 13 July 2020